

Plainfield Elementary School Site Council Official Minutes

Date: September 19, 2018

Attendance: Phil Pinegar, Nick Waldron, Sebastian Torres, Brooke Santoni, Clara Skaug Ally Bleile, Geoff Hulbert, Piper Sullivan, Heather Allan, Andrea Looney, Danielle Sharp.

- I. Call to Order – Meeting began at 7:00 am
- II. Additions/Changes to the Agenda - None
- III. Reading and approval of minutes from meeting held on 5/16/2018
 - a. Minutes distributed for review
 - i. Motion to approve minutes made by Mrs. Santoni
 - ii. Seconded by Mr. Torres
 - iii. Minutes were approved as written.
- IV. Report of Officers/Committees – Mr. Pinegar welcomed the School Site Council to the 2018-2019 school year and introduced the newly elected certificated staff members (Mrs. Allan, Ms. Skaug and Mrs. Sullivan)
- V. Time for Public Comment – No one in attendance
- VI. Unfinished Business:
 - a. Review Parent involvement and Surveys
 - i. P.O.P.S.
 1. Reported by Mr. Pinegar that the office has received no P.O.P.S. applicants or digitally on Google Forms. The council recommended that the link be sent out to staff so they could do outreach as well. Mr. Pinegar will also include a Spanish version.
 2. Ms. Skaug reported that she has two male volunteers (father and grandfather) in her class and that they contacted her directly.
 3. The Council also recommended that it be sent out again through the blackboard connect email.
 - ii. 2018 Family and Communities Survey
 1. A lot of positives were mentioned including: Happy to be at this school, good school spirit, clean school, teacher collaboration by 6th grade, voice matters to teachers and admin., parent involvement, students are recognized for good behavior. Areas of improvement are: security measures/protocol being followed by front office staff, and that 50% have had their student discuss a problem they have at school.
 2. Only 14 respondents. Council made the recommendation that this year's survey be made anonymous to increase the number of participants and be sent out at the end of April and run through the end of June.
 - iii. 2018 Student Surveys
 1. 115 responses (students in grades 3-6). Positives: 81% of students stated that they are not new to the school and 87% stated that they feel like they are a part of the school. 92% feel that Plainfield is a good school. Approximately 84% stated that they feel safe and that our school has good spirit. 94% of respondents believe that there is a teacher or other adult who cares about them and 90% stated that there is a parent or adult at home who is interested in their school work. 97% stated that they plan to graduate and

81% wanted to pursue college. Student comments ranged from, “this is an awesome school” to “I have hard times here.” Better bathrooms and better toilet paper were mentioned more than once.

2. Council recommended that a free response be included under the safety question and option for student name to be entered so follow up can occur.

iv. 2018 Staff Surveys

1. 11 responses. Staff responded that in general they can get most of the resources they need; administration provides support to teacher and staff; student expectations are reasonable; teacher collaboration isn’t consistent across grade levels; and over all teaching experience is good at Plainfield. Areas to improve are parent support from all students, more consistency for teacher collaboration.
2. Strengths were supportive PTA, staff genuinely likes each other and cares about the students, high standards and extra activities. Weaknesses included collaboration and turn-around time for school supplies; support with ELD structures with low numbers of EL students; minimal counseling and mental health services; inconsistent discipline; stronger academic expectations and push for academic skills; not paying meal tabs.
3. Changes for next year include: more accountability for all student behavior (good and not good), ELD support, interventions, increased of mental health services and district support.

VII. New Business

a. Open Meeting as a School Advisory Committee

- i. Mr. Pinegar shared that since our school receives Title I funding, our school community must have the opportunity to provide input on how to allocate resources to increase student achievement and close the achievement gap for our disadvantaged students (poverty, LEP, migratory students, neglected/delinquent, students with disabilities, etc.). As such Mr. Pinegar stated that there will be a few opportunities throughout the year to hold open meetings. Childcare and translation services would be provided for such meetings.

b. Parent Member Elections

- i. Information will be going home soon to inform parents of three openings and how to nominate themselves or someone else. Elections will take place the month of November. Information will be shared at the Harvest Gala Fundraiser Dinner as well at Parent Teacher Conferences. Candidate biography to be included in the nomination.

c. Beginning of the Year Assessment Data

- i. Mrs. Sullivan shared that K-1 finished the BPST (Basic Phonics Skills Test) and irregular words test. Grades 2-6 completed the STAR assessment (base line reading levels) and the I-Ready Assessment for reading and math. Ms. Skaug added that 4th and 6th grade have taken the Benchmark Assessment.

d. Distributed for council review as Unfinished Business

- i. Parent Involvement Policy, Home to School Compact, 2018 SBAC data, bylaws, and SPSA goals and expenditures.

VIII. Open Discussion:

- a. Clara Skaug nominated herself for Secretary

IX. Adjourn – Motion to adjourn by Mr. Pinegar, seconded by Andrea Looney

Meeting was adjourned at 8:00 am

X. Next SSC Meeting: October 17, 2018 at 7:00 am